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| **The 2023-24 Audit Cycle***Incoming!*In anticipation of US Department of State Management Review of the 2023-24 cycle we want to take a moment to express our heartfelt thanks. Your dedication and commitment to this crucial endeavor are greatly appreciated. As a Compliance Coordinator, you will be the backbone of our audit process. Your willingness to lend your time, expertise, and energy demonstrates a remarkable commitment to ensuring the integrity and accuracy of our student records. We understand that your work is not only valuable but essential to the success of this audit. In the months ahead, we will rely on your knowledge, attention to detail, and strong work ethic to help us maintain Monthly Contact compliance. Please know that your dedication does not go unnoticed. Your involvement as Compliance Coordinator is a testament to your belief in our mission and your commitment to making a meaningful difference. We are truly fortunate to have you as a member of our team. As we embark on this audit journey together, please remember that your efforts are invaluable and have a lasting impact on the success of AFS-USA. Click [here](https://myafsnews.afsusa.org/the-2023-24-audit-cycle/) to discover how this audit impacts our J-1 visas sponsorship status and more. If you ever have any questions or need support along the way, please don't hesitate to reach out to our team.

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**30-60 Day In-Home Visits***Keep an eye out!*Most students who arrived during 1st Arrivals in August have 60-Day In-Home Visits due the first week of October. Be sure to remind your team to contact students & host families to schedule & complete these visits. For any students who are in a Welcome or Temporary placements, an in-home visit must be done within 30 days of arrival and within 30 days thereafter until the student moves to another placement. If you have not already done so, utilize the In-Home Visitor widget on MyAFS to assign the responsible party for each student. The original interviewer for the host family **cannot**also complete the 30-60 Day In-Home contact.

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**Pulling Monthly Contact Reports***How to!*Stay on top of your Team's compliance rates by [pulling reports](https://usa.afsglobal.org/AFSGlobal/PartnerExtension/AFS-USA/Report/Default.aspx) on Global Link. These reports are great to see what contacts have been completed and what items are missing. Read through the [Tips from a Compliance Coordinator](https://myafshelp.afsusa.org/hc/en-us/articles/360008574393-Tips-from-a-Compliance-Coordinator) article to see a step-by-step process on how to pull them. A screenshot of a computer  Description automatically generated

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**Compliance Coordinator Toolkit***Check it out!** [Compliance Guide](https://myafshelp.afsusa.org/hc/en-us/articles/360008427434-Improving-Compliance-Tools-For-Team-Leaders-#h_01FJA6DC084JER9BBDQAN1B4XK)
* [Tips from a Compliance Coordinator](https://myafshelp.afsusa.org/hc/en-us/articles/360008574393-Tips-from-a-Compliance-Coordinator)
* [Using the Contacts & Visits Widget for Compliance Coordinators](https://myafshelp.afsusa.org/hc/en-us/articles/15856716784535-Using-the-Contacts-Visits-Widget-for-Compliance-Coordinators)
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